

**SOUTHEAST KANSAS REGIONAL
HOMELAND SECURITY COUNCIL
JULY 6, 2006**

I. Welcome

The meeting was called to order by Chairman Way.

II. Roll Call

In attendance were the following members: Chairman Chris Way, Judy Shepard, Tim Hay, William Blundell, Scott Parish, Eldon Bedene, Jim Lubbers, Andy Moffit, Joey Adams, Tammy Adams, Mendy Hulvey, Dennis Moen, Laura Hyer, Ed Garner, Jim Miller, Bill Beasley, and Greg Allen. Also in attendance were Jackie Miller, Regional Coordinator; Susan Belt, KHP; Charlotte Larue and Troy Krenzel, SE Kan RC & D; Sherry Gill, KDHE; Chuck Yokley, KHP; and Janis Snavelly, Secretary.

III. May Minutes

The June Minutes were approved as written.

IV. Regional Coordinator Report

- Jackie discussed whether the group wanted to forge ahead or break for lunch. It was agreed that we would not break for lunch.

V. Grant Project Process/Procedures/Paperwork

Susan Belt, Kansas Highway Patrol, presented the PowerPoint presentation showing the procedure and paperwork required for the grant applications. Susan is the WMD Training Coordinator for the Homeland Security Operations. There were many questions regarding the process. We do not have to order through Fisher. All funds must be spent by May 31, 2008. There are no bid requirements. The RC & D representatives had questions regarding the fiscal agent's responsibilities. Troy Krenzel stated that 3% was the minimum they could do it for. Their normal fee is 8%. Jackie stated that a lot of the things that they were thinking they would be responsible for, the council would be doing. It was decided that they needed to wait until Chris gets the contract information from Susan so that the fiscal agent's responsibilities would be more clear. Chris will forward the contract and information to RC & D when he forwards it to the council members next week. We will have more information at our next meeting, July 27th, and if RC & D wants to come to that meeting they can. It will also be helpful that we will have a better idea of how many applications we will be working with at that time.

VI. IMT Update

Tim Way reported on the meeting he attended in Salina last week. They are wanting a Type 4 Team in every region, with 21 people in each region. He also reported on training opportunities. The team would be expected to respond to the other regions of the state. There was much discussion about the requirements for this team and the expenses involved. The IMT will meet again July 17th.

VII. Fiscal Agent

After the RC & D representatives left there was some discussion about the fiscal agent decision. It was decided that the council should leave their options open.

VIII. Other Business

There was discussion about the different issues of receiving grant applications, etc. Laura stated that this is why she had earlier said we need a planning committee to help organize the process of grant applications - a checklist to hand out so that people will know what we need, a process that needs to be followed. The planning committee would see that the process moves along smoothly. The entire council will get all the information on the applications and after the council has chosen the projects that we want to fund, then the planning committee will get with the applicants and work with them to get all the needed requirements filled. Laura asked that Eldon be on the committee.

IX. Adjourn - Chairman Way adjourned the meeting.